# Webopac Preferences – Templates

- 1. Introduction
- 2. Elements
- 3. <u>Reference lists</u>
- 4. Templates selection

# 1. Introduction

You can create a selection of templates for different situations. E.g. for different locations, or searching for different material types.

• Click the **Templates** button under the **All Profiles** section on the Start page.

The Templates screen is displayed:

Set preferences Vubis Smart WebOpac - Templates						
		Language User Interface: English 💌				
DATABASE FOR	R TEMPLATES	Vubis Sm@rt format for bibliographic descriptions				
TEMPLATE	MPLATE Default					
		Define meta templates for export from WebOpac				
Default classes	for full description and colu	mn width				
		Style class	Width			
	Labels	descrnamecurs				
	Data	descrdata				
Elements: (com	bination of) fields					
	Wording	Style class full description (not default)				
320/\$a	Abstract		Details Delete			
700/\$c 700/\$b 700/\$a 700/\$f	Author		Details Delete			
700/\$c						

• Select the language that you want to use to define the wording for the Template.

- Select the database that you want to use to define the Template for.
- Style class refers to elements in the style sheet that is used to display the WebOpac.
- Width is defined in percentage of the screen that must be used to display the element (label or data).

#### Note

This screen is quite long. To see the rest of the options, use the scroll bar at the right hand side of the screen to move up and down the screen page.

### 1.1. Meta templates

Meta templates can be used to define export formats in case you have multiple databases with different bibliographic formats. In such a case the definition of a general template to be used for exports (see section 4) would not be sufficient. Because what is valid for MARC21 would not be valid for the Vubis Smart format, etc.

When you click on the button **Define meta templates for export from WebOpac** the following window will be displayed:

Meta template for export	Delete	export from WebOpac
Meta template 2 with ISBD smart	Delete	Change
With Covers	Delete	Change
	Add me	e <mark>ta template</mark>
	Close wi	ndow

From this screen you can add a new meta template or modify an existing one:

	Meta template
Dutch	Meta template for export
English	Meta template for export
Français	Meta template for export
German	Meta template for export
Spanish	Meta template for export
This meta template corresponds for the forma	ats below with the chosen template
Vubis Sm@rt format for bibliographic descriptions	Savelist export text
UniMarc - Bibliographic	For savelist export 💌
MARC 21 Bibliographic Format	For Export M21
MARC 21 Community Information Format	cim 💌
	Save changes

Select a template from the dropdown list for each of your defined formats. The templates shown in the dropdown list are the ones you created and then set to be used for export (see section 4 for an explanation of template selection for specific situations).

## 2. Elements

The elements relate to the fields of the bibliographic format defined for the chosen database. This definition is made in AFO 151 – Data dictionary for records – Databases. In this example we use the MARC21 format. The Element **Name** in the example shown below takes all of the subfields for the tag 100.

Elements	: (combination of) fields		
	Wording	Style class full description (not default)	
100/\$4 100/\$6 100/\$a 100/\$b 100/\$c 100/\$d 100/\$d 100/\$f 100/\$f 100/\$f 100/\$f 100/\$f 100/\$h 100/\$h 100/\$n 100/\$n 100/\$n 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$r 100/\$t 100/\$t 100/\$u 100/\$t	Name		Details Delete
245/\$6 245/\$8 245/\$a			

- To add another element, you can select one tag, or a subfield(s) within the tag, or more than one tag or subfields.
  - If you select the tag (e.g. 110 Main entry Corporate name) the system will add all of the subfields belonging to that tag.

10D/*2 - Undefined		
110 - Main entry - Corporate name		
110/\$4 - Relator code		Add one or combination
110/\$6 - Linkage		
110/\$a - Corporate name	•	

\_

\_

If you select one subfield (e.g. 110/\$a – Corporate name) the system will only add that subfield

110 - Main entry - Corporate name 110/\$4 - Relator code	
110/\$6 - Linkage	Add one or combination
110/\$a - Corporate name	
110/\$b - Subordinate unit	

If you hold the Ctrl key down you can select any subfields you want to display (e.g. 110/\$a, 110/\$c,...)

110/\$6 - Linkage 110/\$a - Corporate name 110/\$b - Subordinate unit 110/\$c - Location of meeting 110/\$d - Data efforts require functure impire	Add one or combination
110/\$d - Date of meeting/treaty signing	

• Click the Add one or combination button

The Wording new database field dialog box is displayed:

🚰 Preferences VubisWeb - M	icrosoft Internet Explorer	
	Wording new database field	<u>^</u>
Dutch	Corporate name me	
English	Main entry - Corporate name	
French	110	
	OK Cancel	
		T

- Enter the wording you want to appear for the element. In the example above, the selection was made for tag 110.
- Click OK

The new element appears in the list of elements.

• Click the **Details** button next to the new element

The **Change Element Layout** dialog box is displayed:

Id	Characters before field	Characters after field	Strip the punctuation character(s):	Keep trailing dot for	Display prefix before surname	Use reference lis
/\$a - Main title	[			-		Do not use list 💌
/\$e - Subtitle	[:					Do not use list 💌
/\$d - Parallel e	=					Do not use list 💌
/\$f - First tement of	7					Do not use list 🔻
ponsibility Characters betv Maximum num A value of "0" n	ber of repeats of	•	r the Full record a	nd 1 repeat for t		t D V
Characters betv Maximum numl	ber of repeats of	, of this element	r the Full record a	nd 1 repeat for t		
Characters betv Maximum numi A value of "0" n Order	ber of repeats of	, of this element ult: no maximum fo	r the Full record an	nd 1 repeat for t		
Characters betw Maximum numi A value of "0" n Order Resper 200/\$a 200/\$a 200/\$c	ber of repeats of neans the defa ct order of subfi a - Main title a - Subtitle d - Parallel title	, of this element ult: no maximum fo				
Characters betw Maximum numi A value of "0" n Order Respec 200/\$c 200/\$c 200/\$c	ber of repeats of neans the defa ct order of subfi a - Main title a - Subtitle d - Parallel title	of this element ult: no maximum fo ields in record	Ē	Delete (s	ne Record lis	

#### Fields on the screen

**Characters before field / after field**: For each tag selected, you can specify whether any characters should be inserted before and/or after the data. For instance, some fields require punctuation after certain subfields.

#### Note

Infor has embedded punctuation for MARC21. You should leave these fields blank and let the system insert the appropriate punctuation.

**Strip the punctuation characters**: Enter a list of punctuation characters to be stripped from the display if they exist in the data of the subfield.

#### Example

The data in the physical description or publication date fields may contain a number of different punctuation characters embedded in the data. Examples 10 cm.: or 10cm/ etc. To display consistently, one may want to strip any punctuation characters from the data string, then use the prefix / suffix options on this subfield to create a consistent display.

**Keep trailing dor for**: It is valid to keep the dots or periods for certain abbreviations. A list of terms for which to keep any trailing periods or dots is defined in AFO151 - Formats (Format) - Element / Group profiles - Display element layouts - Words with trailing dot. This list can be applied to the data element for the WebOpac display.

Example for Publisher Names could contain the following terms as abbreviations:

b'pubnames'	
1 word per line, without dot Pub Ltd	ок
Inc Pty	Cancel
	Help

**Display prefix before surname**: When there is a comma in the data string, this option will flip the display of the data so that the string after the comma appears before the first part of the data in the subfield. Most common use is in the author field of a smart record, where the data for the author is stored as follows:

Author [pri.]AuthorityAuth:4:772Last nameWildt, van derFirst nameWerner

Where the prefix of the surname is after the comma in the surname field. When the check box is ON, the result is:

Author <u>Werner van der Wildt</u> with prefix

When the checkbox is OFF the result is

Author Werner Wildt, van der without prefix **Use reference list**: Reference lists can be created, where an incoming string from the data can be linked to images or texts for the display. See section 3 for details.

**Characters between repeating elements**: When elements are repeating (multiple tags within a record) tou can define here how to separate the tags for data display order. You can define a character, HTML code or both.

**Respect order of subfields in record**: You can specify the order in which subfields display. In MARC21, subfields may not necessarily display in 'alphabetical' order. Check this box if you want the order of the subfields within the bibliographic record to be retained. If the tag in the record is stored as \$a1 \$c1 \$t1 \$a2 \$t2 \$a3 \$t3

If the option is NOT checked, then we display \$a1 \$a2 \$a3 \$c \$t1 \$t2

If the option IS checked, we display \$a1 \$c1 \$t1 \$a2 \$t2 \$a3 \$t3

#### Example

Bibliographic data:

200 1# \$a Le ¶roi et le bouffon ou the king and the misérable monkey

\$e Études sur le théâtre de Hugo de 1830 1839

\$f Anne Ubersfeld

200 1# \$a Birmanie =

\$d images du bouddhisme vivant ;

\$a Burma =

\$d images of living buddism

\$a Burmese =

\$d More Images of life

The WebOpac template details for this field:

http://10.8	0.104.23 -	Preference	s VubisWeb	- Mozilla F	irefox		
Designation							^
200/\$c - Title Proper by Another Author	l			×		Do not use list	~
200/\$d - Parallel Title Proper	-			~		Do not use list	~
200/\$e - Other Title Information	:			~		Do not use list	~
200/\$f - First Statement of Responsibility	/]					Do not use list	~
200/\$g - Subsequent Statement of Responsibility						Do not use list	~
Characters betwe Maximum numbe A value of "0" me	er of repeats of	this element	for the Full recor	d and 1 repeat f	or the Reco	ord list	
Order							
<b>Respect order of</b>	subfields in rec	ord					
200/\$a - Title Pro; 200/\$b - General I 200/\$c - Title Pro; 200/\$d - Parallel <sup>-</sup> 200/\$e - Other Titl	Material Designa per by Another A Title Proper	uthor				Delete (sub)field fi	rom lis <sup>.</sup>
100 - General pro	cessing data				× [	Add (sub)field	-
<							>
Done							

then the result is:

Title: Le roi et le bouffon ou the king and the misérable monkey : Études sur le théâtre de Hugo de 1830 1839 / Anne Ubersfeld Birmanie = = images du bouddhisme vivant ; Burma = = images of living buddism Burmese = = More Images of life

If the option to respect the order within the MARC record is NOT set:

http://10.80.104.23 - Prefe	erences VubisWeb -	Mozilla Firefox	
Title Information			Do not use list 💌 🔺
200/\$f - First Statement of Responsibility		<b>·</b>	Do not use list 💌
200/\$g - Subsequent Statement of Responsibility		× 🗆	Do not use list 💌
Characters between repeating elements	5		 
Maximum number of repeats of this eler A value of "0" means the default: no ma Order	ment iximum for the Full record a	and 1 repeat for the Reco	ord list 0 💌
Respect order of subfields in record			
200/\$a - Title Proper 200/\$b - General Material Designation 200/\$c - Title Proper by Another Author 200/\$d - Parallel Title Proper 200/\$e - Other Title Information			Delete (sub)field from lis
100 - General processing data		<b>v</b> [	Add (sub)field
<			×
Done			

The result is the following where in the second tag all \$a are grouped and display, followed by the \$d (not respecting the order in the MARC record).

Title: Le roi et le bouffon ou the king and the misérable monkey : Études sur le théâtre de Hugo de 1830 1839 / Anne Ubersfeld Birmanie =Burma = Burmese = = images du bouddhisme vivant ; = images of living buddism = More Images of life

You can also specify whether the field contains a hyperlink or an image.

Click OK

It is possible to define 'image' elements which should be shown on the full record display in the WebOpac. When the end-user clicks on the (small) image shown on the full record display the system shows a popup screen with a larger version of that image. It is possible to define – per element- a different width of the popup image.

When you have specified the field contains an image (click on the **Field contains Image**), the input form will look like this:

		Chang	e Element Layout			
Field	Characters before field	Characters after field	Strip the punctuation character(s):	Keep trailing dot for	Image	Alternative image
695/\$a - Code						
Characte	rs between repeating	elements			Г	
A value o	n number of repeats o If "O" means the defa	of this element ult: no maximum fo	or the Full record and 1 rej	peat for the Reco	rd 2	
A value o list Size of th	f "D" means the defan ne images: 🤆 width	ult: no maximum fo • height	r the Full record and 1 re	beat for the Reco	80	
A value o list Size of th Link to se Default w	f "O" means the defa	ult: no maximum fo • height ow image: dow:		seat for the Reco	80	<b>∑</b> 5/\$a <b>∑</b>

#### Note

The option "Link to order" form is not supported.

When the data element is defined as a hyperlink (click on **Field contains Hyperlink**) then the input form looks like this:

		Cha	nge Element Lay	out				98 19
əld	Characters before field	Characters after field	Strip the punctual character(s):	ion	Keep trailing dot for	Hyperlink text	Hyperlink	Use reference lis
6/\$h - Alternative source Location								Do not use list 💌
6/\$u - Resource location								Do not use list 💌
6/\$g - Resource name								

#### Note

In this section you can also define the information related to the display of book covers with either list, full record or both. Please note this requires a subscription with the supplier of the cover information.

Contact Infor for more information on how to set this up.

### 2.1 Order of elements

When you have completed the configuration for all the tags you want to display in the Web OPAC, you must remember to select them to display for the Full Record, the Review screen and for the Record List.

• To add an element to display in the Full Record description, select it from the left-hand Available options box of the **Order of elements by full description.** 

Order of elements by full description	ı	
Shelfmark	Chosen options Name Title Publication details	

- Click the right arrow **D** to add it to the list of Chosen options
- Use the up and down arrows to determine the order you want the elements to display

Perform the same actions for the display on the **Review screen**.

The elements that actually display in the **Record List** are determined by the configuration for each "Profile" – Texts – Names above columns in record lists.

You can determine here all the possible fields that you might wish to display, then chose which ones are to display for each individual profile.

Select the order in which **Relations** must be shown:

Order of relations by full description: Ascend	ing 🔽				
What to show for relations; default and per relation type The data that will be shown for the elements mentioned below are defined in AFO 151					
Default:	Title				
Series:	<- Use default ->				
Subseries:	<- Use default ->				
Supplement:	<- Use default ->				
Parent of supplement:	<- Use default ->				

When displaying the related records on a full record display screen, the system can display the related records in either ascending or descending order. This feature allows you to start the display with the most recently created relations.

Then select the data that must be shown for each element. This is derived from the definition in AFO 151 – Data dictionary for records – Formats.

If you do not define a value for a specific relation type, the system will use the default value. If you do not define the default value, the system will select the !Title element (as defined in AFO 151), which typically will display the title only.

#### Note

There is a known problem with "group" profiles (such as !ISBD) as opposed to "element" profiles, such as "!Title". A display defined with a group profile will show nothing. Therefore

you should not use "group" type elements in relationship display. Also be aware that a relation to another record will not display if there is no data for the display element. You should always include a mandatory field such as "title" in the display element.

#### Use WebOpac template in AFO 111

The configuration in the template can be used to define the display in AFO 111.

Use WebOpac template in AFO 111:	Yes 💌
If yes, select a profile that must be used to determine which template is used:	Default 💌

#### Make new template

Once you have configured the default template, you can add more templates that vary from the default.

You can make a new template from scratch by clicking the Make new template button.

Or you can add a new template by copying the default one with the **Make new template as** copy of current button and then making any necessary amendments.

The method you use is determined by how different the new template is from the Default one. If there are only minor changes then it is quicker to make a copy. If it is very different, then it is probably quicker to make a new one.

# 3. Reference lists

Reference lists can be used to show icons and/or texts instead of codes in record lists or the full description, e.g. for material type or genre. The system has facililties for displaying graphics instead of text. Although it was possible in the past to display graphics instead of text (by putting HTML code in the text, e.g. "<IMG SRC=FileName>"), there are more sophisticated ways to manage this via the Preferences.

After one or more reference lists are defined they can be used with every (sub)field.

The effect of this can be seen in the next screen shot, which displays both the language and the availability not as text, but with a graphic.

5	earchterm	chance	Title words	Searc	b i
Da	itabase	Technische Universiteit Eind	hoven 🗾		
Ov	vned since:	No preference 💌 🕺	ear of publication:		
La	nguage:	No preference 💌			
				🕒 Page 3.	/ 6 (52 items)
	Title		Author	Language	Availability
Г		of chance : how probability ence and everyday life	Gerd Gigerenzer Zeno Swijtink Theodore Porter		2
	Ergebnisse	e fuer Gorbatschow?! : und Perspektiven der n Reformpolitik	Marcus Breitschwerdt		*
Γ	Hochleistun Herausforde	gskeramik, Chance und rung	Fritz Thuemmler	-	~
-		ture of chance : an introduction to I arithmetic of probability	Richard Lowry		¥
Г	Gentechnolo	gie : Chance oder Bedrohung	Maja Svilar Richard Braun	-	~
	Die Chance	Holz : der andere Weg	Walter Heinzinger	-	<ul> <li>Image: A second s</li></ul>
Г		nance and change : the character rial revolution in England	E.A. Wrigley		×
	Quality : chal	lenges and opportunities :		100	<b>U</b>

• Click the **Reference lists** button on the **Templates** page.

The Reference list screen is displayed:

Set preferences Vubis Smart WebOpac - Reference list					
Reference list	Material Type 📃		Delete	Change name	
		Create new list			
GENERAL PROPERTIE	s				
Туре	Icons 💌				
Size of the icon	O width 💿 height				
Base url (*)					
		Save changes			
Default reference					
		Define default reference	e		
REFERENCES					
Code	lcon				
СD			Delete	Change	
CDR			Delete	Change	
		Define new reference			
(*) In case no base url is to the the url of the Web		icons does not contain	a full url, th	en the given url is supposed	to be relative

• Click on the **Create new list** button.

The **New list** screen is displayed:

Reference list - Name new list					
General					
or					
Dutch					
English					
Français					
German					
Spanish					
	OK Cancel				

• Enter a general heading OR a heading for each language.

#### • Click **OK** to save your changes.

The next screen shots shows the most important properties for such a reference list (the example in the screen shot is for a list of language codes).

Preferences Yubis Sn	nart WebOpac - Microsoft Internet	Explorer	
	Set preferences Vubis	Smart WebOpac - Reference list	
Reference list	Taal	Delete Change name	
GENERAL PROPER	TIES		
Туре	Icons 🗾		
Size of the icon	• width • height 25		
Base url (*)			
	5	Save changes	
	-	212	
Default reference			
	Defin	e default reference	
Martinitation-coloredation			
REFERENCES			
Code Dutch	Icon		
		Delete Change	
English	56 	Delete Change	
French		Delete Change	
German		Delete Change	

The **Base URL** contains the source for the images. The icon name is basically appended to this URL for the display

The **Default reference** can be used as a catchall when there is nothing else available to display.

The **Codes** are the wording that come in (language specific).

#### Notes

You can define icons to be displayed in record lists and/or full record display. If you wanted to have an icon in one and not the other, then you would define separate data elements (one with icons and ones without).

You can have mixed versions as well but the only thing to remember with the icon replacement is that the data is not code, it is the wording. Therefore, a material type code is sent over for display as *Book Boek* etc., and therefore will need separate entries.

Also note that the icon reference lists may need to be added to both the authority templates as well as the bibliographic (if you are trying to display icons / reference lists on the authority record display as well).

# 4. Templates selection

You can specify which template must be used in which situation:

SELECTION OF TE	MPLATES FOR DIFFERENT SITUATIONS		
Under these circu	mstances:	Use template:	
Profile:	Default		
Database:	No preference		
Location:	No preference	Default	Add
Material type:	No preference		
		_	
Profile:	Z3950		
Database:	Vubis Smart development and test database	- Default	Delete
Location:	No preference	Delault	
Material type:	No preference	-	
Profile:	Z3950		
Database:		– Default	Delete
Location:	No preference	Delaut	Delete
Material type:	No preference		

- Under Circumstances, choose a profile.
- Optionally choose a database, a location and/or material type.
- Then choose the template that must be applied in that situation.
- Click on the Add button.

The new "Situation" will be displayed in the list below the options. From there you can use the **Delete** button, to delete it if necessary.

Note

Apart from the option to generally specify different templates for different profiles, you can use this to determine which template must be used to email saved items. That is the profile that is used to email the bibliographic details of a search result to the user when he/she chooses the option to send saved items from the WebOpac. See also section 1.1 on meta templates.

### Document control - Change History

•

Version	Date	Change description	Author
1.0	June 2006	Creation delivered as part of build 17 updates	
2.0	March 2007	textual changes	
3.0	November 2007	updated section on element layouts delivered as part of 2.4.2.4 updates	